

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



January 15, 1988

ALL COUNTY LETTER NO. 88-07

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: MODIFIED REPORTING INSTRUCTIONS FOR SOC 291

As you are aware, the Department of Social Services (DSS) is in the process of revising the SOC 291, Preplacement Preventive Services Monthly Statistical Report. A joint effort between DSS and the SB 14 Task Force of the County Welfare Directors Association has resulted in a revised SOC 291 which will contain significantly fewer data elements to be reported. The form is scheduled to be released via an All-County Letter in January 1988 and will be effective April 1988.

Between January 1 and March 31, 1988, County Welfare Departments will not be required to report the data elements that will be eliminated on the revised report. Enclosed is a modified SOC 291 indicating which data elements counties are to report for these three months. (Those line items which will be eliminated on the revised SOC 291 have been crossed off.)

If you have any questions regarding this letter or the SOC 291, please contact Ms. Susan Derrick, Statistical Services Section, at (916) 322-5462.

A handwritten signature in black ink, appearing to read "D. J. Boyle".
DENNIS J. BOYLE
Deputy Director
Management Systems and
Evaluation Division

Enclosure

cc: CWDA

PREPLACEMENT PREVENTIVE SERVICES**MONTHLY STATISTICAL REPORT ON EMERGENCY
RESPONSE PROGRAM ACTIVITY AND FAMILY
MAINTENANCE PROGRAM ACTIVITY**

SEND ONE COPY TO: Department of Social Services
Statistical Services Branch
744 P Street, Mail Station 12-81
Sacramento, California 95814

COUNTY	CODE	1
MONTH ENDING		2

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SECTION I. EMERGENCY RESPONSE PROGRAM	(EA-ANEC CHILDREN)	FAMILIES	SERVICE CHILDREN
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PART A. EMERGENCY RESPONSE INQUIRIES RECEIVED

1. Emergency Response Request/Referrals Insufficient
2. Referred for Emergency Response (Same as Part B., Item 2)
3. Total Emergency Response Inquiries Received (Sum of Items 1 and 2 above)

PART B. EMERGENCY RESPONSE CASELOAD MOVEMENT

1. On hand, beginning of month (Same as Section I, Part B, items 5, last mo.)
- a. Transferred in from other counties
2. Received during the month (Same as Part A, Item 2)
3. Total active during month (Sum of Part B, Items 1, 1a. and 2 above)
4. Emergency Response dispositions (Sum of 4a. through 4f. below)

 - a. Investigation closed, no further action needed
 - b. Transferred to Family Maintenance (Same as Section II, Part B, Item 1)
 - c. Transferred to Family Reunification
 - d. Transferred to Permanent Placement
 - e. Transferred to other counties
 - f. CWS Open Service Cases

5. On hand, end of month (Item 3 minus Item 4)
6. SPECIAL INFORMATION:
 8. How many from Item 4 were over 21 days?

8	9
10	11
12	13
14	15
16	17
18	19
20	21
22	23
24	25
26	27
28	29
30	31
32	33
34	35
36	37
38	39
40	41

PART C. REASON FOR EMERGENCY RESPONSE SERVICE

1. Sexual abuse
2. Physical abuse
3. Severe neglect
4. General neglect
5. Emotional abuse
6. Exploitation
7. Caretaker absence or incapacity
8. Total (Same as Part E, Item 4, also, sum of Items 1-7 above)
9. How many from Item 8 were abuse/neglect in Family Maintenance?
10. How many from Item 8 were abuse/neglect in Out-of-Home Care?

42	43
44	45
46	47
48	49
50	51
52	53
54	55
56	57
58	59

PART D. EMERGENCY RESPONSE SERVICES PROVIDED

1. Initial intake
2. Crisis intervention
3. Counseling
4. Emergency Shelter Care
5. Transportation

60	61
62	63
64	65

SECTION II. FAMILY MAINTENANCE PROGRAM

PART A. FAMILY MAINTENANCE PROGRAM CASELOAD MOVEMENT	FAMILIES	SERVICES CHILDREN
1. On hand, beginning of month (Same as Section II, Part A, Item 5, last month)	74	75
2. Transferred to Family Maintenance during month (Same as Section II, Part B, Item 5)	76	77
3. Total active during month (Sum of Items 1 and 2 above).....	78	79
4. Terminated Family Maintenance services cases during month (Same as Section II, Part E, Item 8) (Also sum of Items 4a-4d below)	80	81
a. Open less than 6 months	82	83
b. Open 6 months, less than 9 months	84	85
c. Open 9 months, less than 12 months.....	86	87
d. Open over 12 months	88	89
5. On hand, end of month (Item 3 minus 4).....	90	91

PART B. TRANSFERRED TO FAMILY MAINTENANCE PROGRAM

1. Transferred from Emergency Response (Same as Section I, Part B, Item 4b) (Also sum of a and b below).....	92	93
a. Voluntary	94	95
1) How many from "a" were re-referrals?	96	97
b. Court Ordered.....	98	99
1) How many from "b" were re-referrals?	100	101
2. Transferred from Family Reunification	102	103
3. Transferred from Permanent Placement.....	104	105
4. Transferred from other counties	106	107
5. Total (Same as Section II, Part A, Item 2) (Also sum of Items 1-4 above).....	108	109

PART C. REASONS FOR FAMILY MAINTENANCE SERVICES

1. Sexual Abuse	110	111
2. Physical Abuse.....	112	113
3. Severe Neglect.....	114	115
4. General Neglect.....	116	117
5. Emotional Abuse	118	119
6. Exploitation	120	121
7. Caretaker Absence or Incapacity	122	123
	124	125

1. Number initiated immediately	70	71
2. Number not initiated immediately, but within 3 days	68	69
3. Number initiated within 4 to 10 days	67	68
Total (Same as Part C, Item 8, also sum of Items 1-3 above)	99	100